

## ApplyTexas Instructions

To begin your ApplyTexas application, please go to the [ApplyTexas homepage](#)<sup>1</sup>. If you have created an ApplyTexas account in the past, you may simply type in your Username and Password and click on “Log in”. If you have not used ApplyTexas in the past, please select “Create your account now”.

If you need to create a new account, you will first be prompted to enter your profile information. This includes your name, address, contact information, and password. Once complete, the system will assign you a special username to use.

After your username has been generated, click on “My Applications” to begin your Texas A&M Health Science Center application. Under the “My Applications” tab, select “Create a new application now”.

In order to apply to the HSC, you should select “create a new graduate school admissions application”. You will then be prompted to select the target university. **All HSC applicants must select “Texas A&M Health Science Center (College Station)” from the dropdown box, regardless of the campus you plan to attend.** You will be prompted at a later point in the application to choose the actual campus (i.e. Bryan/College Station, Dallas, Houston, or Temple). At this stage, you must also select your application type: U.S. or International.

The next screen will prompt you to select the application term. There should only be one option: Fall 2012.

Following the term screen, you will then be asked to select your major. **This is the point at which you may select the actual campus that you wish to attend.** Depending on where you plan to apply, select one of the following:

- Biomedical Sciences – Bryan/College Station campus
- Biomedical Sciences – Dallas campus
- Biomedical Sciences – Houston campus
- Biomedical Sciences – Temple campus

From that point, the system will walk you through the remainder of the application. You will have to complete several sections, including: biographical information, educational background, test scores, employment record, visa information, and custom questions. If a question is required, the system will not allow you to move forward until it has been answered.

Upon completion of the application, you will be prompted to certify your information and then to submit your application. **Your application will not be submitted to the HSC until you select the red “Submit Application Now” icon.** At that point, your application will be uploaded to the appropriate HSC campus for review.

*A few points to remember:*

- Applications will be open from Sept. 1 through May 31; HOWEVER, to be fully considered, students must submit their application **no later than January 15.**

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<sup>1</sup> [https://www.applytexas.org/adappc/gen/c\\_start.WBX?s\\_logon\\_msg=Y](https://www.applytexas.org/adappc/gen/c_start.WBX?s_logon_msg=Y)

- All official transcripts, Letters of Recommendation, and application fees must be submitted directly to the campus to which you are applying. For appropriate mailing addresses, please see the “Contacts” list below.
- All GRE and TOEFL scores are to be sent to the HSC (Institution code: 6151).
- Letters of Recommendation forms are unique to the location to which you plan to apply. Please be sure to complete and submit the correct form based on the campus that you wish to attend.
  - [Letter of Recommendation – Bryan/College Station, Temple Applicants](#)<sup>2</sup>
  - [Letter of Recommendation – Dallas Applicants](#)<sup>3</sup>
  - [Letter of Recommendation – Houston Applicants](#)<sup>4</sup>

*Contacts:*

Please send all transcripts, Letters of Recommendation, and application fees to the following locations:

Bryan/College Station Applicants:	COM Office of Graduate Studies Attn: Rachel Levins 1001 Medical Research and Education Bldg. Bryan, TX 77807-1359 979.436.0311 <a href="mailto:levins@medicine.tamhsc.edu">levins@medicine.tamhsc.edu</a>
Dallas Applicants:	BCD Office of the Registrar Attn: Sylvia Sanchez 3302 Gaston Ave Dallas, TX 75246 214.828.8345 <a href="mailto:ssanchez@bcd.tamhsc.edu">ssanchez@bcd.tamhsc.edu</a>
Houston Applicants:	IBT Office of Graduate Studies Attn: Janis Bender 2121 W. Holcombe Blvd. Houston, TX 77030-3303 713.677.7612 <a href="mailto:jbender@ibt.tamhsc.edu">jbender@ibt.tamhsc.edu</a>
Temple Applicants:	COM Office of Graduate Studies Attn: Rachel Levins 1001 Medical Research and Education Bldg. Bryan, TX 77807-1359 979.436.0311 <a href="mailto:levins@medicine.tamhsc.edu">levins@medicine.tamhsc.edu</a>

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<sup>2</sup> <http://sgs.tamhsc.edu/futurestudents/bryan-recommendation-form.pdf>

<sup>3</sup> <http://sgs.tamhsc.edu/futurestudents/dallas-recommendation-form.pdf>

<sup>4</sup> <http://sgs.tamhsc.edu/futurestudents/houston-recommendation-form.pdf>