



TEXAS A&M  
**HEALTH SCIENCE CENTER**  
COLLEGE OF MEDICINE

**Material Transfer Agreements**

To process a new MTA:

Is the company listed on the UBMTA?

<http://www.betterworldproject.org/products/index.cfm>

**YES** Complete the following forms:

[UBMTA Implementing Letter](#)

- <http://medicine.tamhsc.edu/research/forms/ubmta-implementingletter.doc>

[UBMTA Master Agreement](#)

- <http://medicine.tamhsc.edu/research/forms/ubmta-masteragreement.doc>

**NO** Complete the following form **IF** you are the **PROVIDER**:

[Simple Letter Agreement for Transfer of Non-Proprietary Biological Material](#)

- <http://medicine.tamhsc.edu/research/forms/mta-simple-letter-agreement-hsc-com-provider.doc>

If Proprietary IP is involved, contact Joe Jilka - Office of Technology Commercialization, 979.847.8682

**NOTE: All CONTACT information must be COMPLETED**

**All MTAs must have the [COM-Research Routing Form](#) attached**

- <http://medicine.tamhsc.edu/research/forms/mta-nda-routing-form.pdf>
- Please **DO NOT FORGET** to choose the type of form (top-center) and department head name (bottom-left) from the drop down menus.

After the PI and Department Head signs the forms forward all document to the COM-Research Office for process

The Vice President for Research and Graduate Studies will contact the PI and COM-Research when it is fully executed

[TAM-HSC Guidelines](#)

- <http://www.tamhsc.edu/departments/orgs/research/mtaguidelinesfinal.pdf>